Guest Teacher Plans

for Mrs. Henry

Grade 3

Good morning! Welcome to my room. I am so happy you are here today; I hope you enjoy your day with my class.

If you need assistance, please contact:

Some notes about my students to get you started:

* (include student helpers, students who made need extra help, etc.)

Throughout the day, these students will receive extra help:

* (include student, time and tell if they will receive push-in or pull-out services)

These students have behavior plans that will need to be completed throughout the day:

* (include student names, special notes about reports and where the guest teacher can find the reports)

Groupings

* (include small groups for reading, math, etc.)

Here is our class schedule:

* (be sure to include restroom breaks, pack-up times, etc.)

Below we have written directions for the activities we have created. You might need to make changes depending on your classroom.

**MATH –**

Problem Solving Cards

Give each table group a stack of the orange problem solving cards. Also, give each group member a recording page. Instruct students to work with the help of their groups to complete four of the word problems. Students do not need to choose the same problems. Students do need to show all of their work.

Rounding

We have been reviewing rounding in the classroom. Give each student an orange card. Instruct students to find their rounding partner. This activity can be repeated by shuffling the cards for additional practice. You can then have the students use the blue cards and they must round to 100. When finished, have students complete the practice page.

**READING**

We begin our reading workshop with a mini-lesson. Today you will read \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ aloud. For read alouds, I have students gather \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. When you have finished reading, model completing the fiction graphic organizer. I have left a sample for you to go off of. I would like this graphic organizer you complete with the students to be the model for students so they know what is expected of them. After the graphic organizer is completed, have students get their baggie books and find their reading spot. (\*Their spots are labeled with an index card, each card has a student’s name and picture.) Students who do not stay in their reading spot, should be sent back to their seat during independent reading.

Here are our guidelines for independent reading:

* students should be reading the whole time
* students should stay in their spot

**WORD WORK**

Suffixes Today students are reviewing uffixes. Begin with a reminder that suffixes are added to the end of a word. Give each group a set of cards. They will work with their group to determine the root word and suffix. Students should then record their answers on the practice page. When finished, review the answers as a class.

**WRITING**  
Writing Prompts: Students will complete a writing prompt. I have left several. Read each choice to the class. Then, allow students to raise their hand to choose their favorite. Not all students need to complete the same prompt.

Here are our guidelines for independent writing:

* students should be writing the whole time
* students should stay in their spot
* quiet conversations are ok, as long as they are about writing

Thank you so much for being a part of our room today! I appreciate all you have done. If there are any concerns you believe I should address tomorrow, please leave me a note below.  
Thanks again!